POSTMARKED_____ Willits Center for the Arts Type of craft _____

39th Annual Willits Holiday Craft Fair

Saturday, December 12th & Sunday, December 13th, 2026

Name_____ _____

Address_____

City, State, Zip_____

Phone_____ Cell_____ Prefered #?

E-Mail_____ (please print carefully)

Resale #_____

Contact the California Department of Tax and Fee Administration to obtain a resale number. A CA resale number is MANDATORY

Artist is responsible for paying CA sales tax. https://www.cdtfa.ca.gov/services/registration.htm

ARTIST SELECTION	WORK ACCEPTED
Acceptance to the Craft Fair will be determined based on the **Postmark Date** and **quality of the images** submitted. Applications will only be accepted if work presented is deemed appropriate and of sufficient **quality** for this fair. Therefore, submittal of high quality images is of the utmost importance.	**Only YOUR own handmade items will be accepted. No resale** items or manufactured products will be accepted. Only original and artistically creative hand-made Arts and Crafts and Gourmet foods made by the Exhibitor will be considered for the event. Other consideration will be the overall presentation including **quality of your booth design.**

Please choose your **1st, 2nd and 3rd choice of booth location**-NOTE there are 2 buildings

Although specific space requests will be considered spaces will be assigned solely at the discretion of the Fair application committee with an emphasis on the aesthetic makeup of the show and **date of submission**

Brief Description of media and the work you make: _____

Building #1 Willits Community Center, 111 E. Commercial St., Willits, CA

Saturday, Dec. 12th (10am - 6pm), Sunday, Dec. 14th (10am -4pm)

Perimeter West Wall Bldg. #1: 6' deep*		**and East Wall Bldg. #1: 8' deep**	
☐ Sm. (6' wide x **6' deep**)	Sm. $100	☐ Sm. (6' wide x **8' deep**)	Sm. $120
☐ Med. (8' wide x **6' deep**)	Med. $120	☐ Med. (8' wide x **8' deep**)	Med. $140
☐ Lg. (10' wide x **6' deep**)	Lg. $140	☐ Lg. (10' wide x **8' deep**)	Lg. $160

***These booths around the perimeter wall have a 7' low light soffit extending out 3' from wall.**

Center Aisle Bldg. #1	**8' or 10' deep****	
☐ **Sm**. (6' wide x **8' deep**)	Sm. $120	
☐ **Med.** (8' wide x **8' deep**)	Med. $140	
☐ **Lg.** (10' wide x **8' deep**)	Lg. $160	
☐ **Premium** (10' wide x **10' deep**)	Prem. $180	**No** Canopies please

Please note your #1, #2 and #3 choice as your 1st choice may not be available.

****Center Aisle limit 4-5 Premium 10x10 spaces must have backdrop or wall**

Building #2 Willits Center For the Arts-Upstairs Gallery-71 E. Commercial St., Willits, CA

Saturday, Dec. 12th (10am - 6pm), Sunday, Dec. 13th (10am -4pm)

ALL BOOTHS	**$50 EACH**	**Please choose preference in size**
☐ **8' x 8' size**		**sizes will depend on # of applications received**
☐ **10' x 10' size**		**and room available.**

Building #2 is just across the street from the Community Center (building #1)

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ALL VENDORS MUST AGREE TO ONE VOLUNTEER JOB AND DONATE ONE ITEM (MIN. VALUE $25) TO THE RAFFLE FOR WILLITS CENTER FOR THE ARTS.

I WOULD LIKE TO VOLUNTEER FOR THE FOLLOWING JOB(S):

Preference #1, 2, or 3 PLEASE NOTE 1,2 AND 3

- ☐ **Publicity Crew**- hanging posters 2 weeks before fair
- ☐ **Publicity Manager-**Co-ordinate publicity crew for hanging posters-(1 job, pick alternate #2 or #3)
- ☐ **Decoration crew**- Friday morning Dec. 11th (hanging lights, dec. tree, making wreaths/swags)
- ☐ **Clean-up crew**- Sunday after show. Dec. 13th, (take down decorations, sweeping, mopping, trash)

Please let me know if you are out of the area and need an alternate volunteer job.

I will donate the following item to the Willits Center for the Arts Raffle (min. $25 value):

Item description:_____

Value:_____

INCLUDE WITH APPLICATION:

****NO DIGITAL applications, pictures, or photos on CD's please!**

IF YOU HAVE PARTICIPATED IN THE FAIR <u>IN THE LAST 2 YEARS</u> NO PHOTOS NECESSARY

- ☐ **4 PRINTED quality photos of work & 1 booth photo or sketch (quality of booth display IS important).**
- ☐ **Signed application and booth fee. Choose Bldg. #1 or Building #2.**
- ☐ **Volunteer job choice #1,#2 & #3**

Vendors may share booth space: **both** crafters must submit separate application with separate photos and volunteer choice.

I have read the above application and accompanying information and agree to abide by all show rules of the Willits Holiday Craft Fair and release the organizers, the Willits Center for the Arts and the City of Willits from all liability in regard to the display of my work, equipment and materials.

Signed:_____Date:_____

Make checks payable to: Willits Center for the Arts

Mail to: Willits Holiday Craft Fair c/o Bonnie Belt, 2291 Buckeye Dr., Willits, CA 95490